

625 John Kamps Way
Ripon, CA, 95366
December 5, 2021

Avery Redula
To whom it may concern
Central Intelligence Agency
1000 Colonial Farm Rd
McLean, VA 22101

To whom it may concern,

I am interested in applying for the position of Operations Officer. I have graduated from Ripon High school with a 4.8 GPA, and am pursuing a degree in Legal Studies at the University of California at Berkeley. I have obtained the CIA undergraduate internship program with the Directorate of Operations, and will begin my ninety day tour this summer.

Throughout my highschool career I have maintained academic excellence and an unwavering work ethic. Working for the government and being something outside of myself has always been one of my greatest priorities. The CIA is committed to personal and professional integrity which are my core values. I desire to serve my country and safeguard the intelligence and interests of the government that keeps us safe.

Obtaining this position would mean the most to me. I believe I am an exceptional candidate for this position, and I am looking forward to an interview at your convenience. Thank you for your time and consideration.

Sincerely,

Avery Elyse Redula